

Glen Helen Atrium Gallery Call for Proposals

Call for Proposals Exhibitions Atrium Gallery 2011

**This call is open to
artists, independent
curators and arts
organizations.**

***Proposal deadline*
October 1, 2010**

Mission

The Glen Helen Atrium Gallery exhibits contemporary art by emerging local and regional visual artists. Our mission is to encourage the creation of new work and provide a venue for its exhibition.

About the Gallery

The Atrium Gallery is in the lobby of the Glen Helen Building. The building also houses an auditorium, the Nature Shop and Glen Helen Preserve's administrative offices. As it can be crowded during special events, the Gallery is most suitable for wall hung or suspended work. Exhibitions are usually four weeks in duration.

We recommend that you visit the Atrium Gallery before planning your exhibit. There are two options for hanging

your work: (1) five 8' x 4' display boards are available and work may be hung with picture hangers. (2) for large heavy items, the boards may be removed and individual works attached to overhead chains.

Jurying

A selection committee of Yellow Springs area art professionals will make decisions based on artistic merit from digital submissions of work. High quality images greatly increase the likelihood of your submission being accepted.

Entries must *postmarked* by October 1, 2010.

The jurors' decision will be e-mailed by October 30. No phone calls, please.

Proposal Check List

Solo Shows

- A cover letter describing the proposed exhibition, any special installation requirements and available dates.
- A bio including exhibition history.
- An artist's statement.
- 10 digital entries on a CD. Clearly label CD with artist's full name. *See image guidelines below.*
- A list stating title, media and dimensions that corresponds with the images on the CD.
- Entries will not be returned unless you provide a large self-addressed return envelope with sufficient postage.

Group Shows

- A cover letter from the curator of the show (who may be one of the exhibiting artists) or the arts organization, describing the proposed exhibition, any special installation requirements and available dates.
- 5 digital entries for each artist compiled on one CD. *See image guidelines below.*
- A list stating artist's name, title, media and dimensions that corresponds with the images on the CD.
- Clearly label CD with name of group show and name of curator or arts organization.
- Entries will not be returned unless you provide a large self-addressed return envelope with sufficient postage.

Image Guidelines

- Submit digital images in JPEG or TIF file formats.
- Format images so the longest side is set at 1000 pixels and the resolution is 72 dpi. Save the images at the highest quality setting to ensure clear viewing of your work.
- File names for all images should match the following: Jones01.jpg, where "Jones" is replaced with artist's last name and "01" is replaced with the entry number corresponding to the list provided. Detail shots should be labeled Jones01detail.jpg.

Sales

All sales are handled through the Nature Shop. The Glen Helen Association which manages the Atrium Gallery retains a commission of 30% on all artwork sold.

Insurance

Exhibitors are responsible for furnishing insurance for artwork in the exhibition. All exhibitors agree to participate at their own risk and indemnify the Glen Helen

Association and its affiliates if they choose not to insure their work.

Publicity

GHA Gallery Committee provides publicity for the exhibit in our events flyer, Glen Helen press release sent to Dayton area media, Yellow Springs Chamber of Commerce events web page and posting on our web site, www.glenhelen.org

Fine Print

- As the building is used for special events, art work may need to be removed from the Atrium Gallery for 24–48 hours to accommodate an event. When this is necessary, you will be given advance notice. The exhibitor may choose to have the Gallery Committee take down and re-hang the exhibit.
- Copy of artist's contract is available upon request.
- If your proposal is accepted you are required to become a member of the Glen Helen Association. For group shows, one exhibitor is required to become a GHA member.

Send all materials to:

Fran LaSalle
Gallery Coordinator
Glen Helen Atrium Gallery
405 Corry Street
Yellow Springs, Ohio 45387

Questions?

Fran LaSalle, Gallery Coordinator
937.767.2085
franohio@aol.com